



TAURANGA GLIDING CLUB INC.

YOUTH GLIDE OPERATIONS MANUAL

PROPRIETARY NOTICE

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APPROVAL AND ACCEPTANCE

Authority	Name	Signature	Date
President			
Youth Glide Chairman			
CFI			

AMENDMENT HISTORY

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1. SCOPE

The purpose of this manual is to define the procedures under which the Tauranga Youth Glide will operate. This document contains extracts from the GNZ web site and from the GNZ MOAP with kind permission from the GNZ President.

2. DEFINITIONS

- a. CFI – The Chief Flying Instructor of TGC who is responsible for all flying operations by members of the TGC.
- b. Committee – TGC Committee.
- c. GNZ – Gliding New Zealand Inc.
- d. Member – Any member of the TGC.
- e. MOAP – GNZ Manual Of Approved Procedures <http://gliding.co.nz/pilots/moap/>
- f. President – The President or if none then the Acting President of the TGC.
- g. TGC – Tauranga Gliding Club Inc.
- h. Youth Glide – All those TGC members under the age of 19 years and known as Junior Members as defined by GNZ in the MOAP.

3. APPLICABLE DOCUMENTS

- a. Latest version of the GNZ MOAP - This document takes precedence.
- b. TGC Rules also known as its Constitution.
- c. TGC Operations Manual.

4. WHAT IS GLIDING

Gliding is a sport in which pilots fly primarily unpowered aircraft known as gliders. Some gliders have motors which are used to launch the glider (self launching gliders) and/or to sustain flight when there are no natural lift sources such as thermals present.

Apart from a few private gliders all launching at TGC airfield is by means aero tow. Other gliding sites may also have winch launching.

5. FUNCTIONS AND ROLE OF GNZ

The Fédération Aéronautique Internationale (FAI) governs air sports internationally. Within the FAI there are a number of air sport commissions – FAI Gliding (formerly known as the International Gliding Commission, IGC) provides the infrastructure and rules governing gliding World records, the badge and diploma system and international gliding competitions.

Through the Royal New Zealand Aero Club, FAI Gliding recognises Gliding New Zealand as the controlling body for gliding in New Zealand.

GNZ will ensure, through teamwork and professional attitudes that the gliding operations for which they are responsible are conducted safely and efficiently. GNZ will work within the following Guiding Principles:

SAFETY: GNZ will not compromise on safety.

COMPLIANCE: GNZ will comply with all relevant legislation.

QUALITY: GNZ will continually improve the quality of gliding operations.

SPORT: GNZ will value and recognise members' commitment to fun, adventure, camaraderie, and equal opportunity provided by participation in the sport of gliding.

INTEGRITY: GNZ will maintain the highest possible ethical standards and sportsmanship.

COMMUNICATION: GNZ will consult with its members and be responsive to their needs.

GNZ seeks to comply with the policies of Drug Free Sport NZ. In particular, pilots and support personnel participating in gliding competitions in New Zealand are required to abide by the Sports Anti-Doping Rules made under the Sports Anti-Doping Act.

6. THE TGC COMMITTEE

The TGC Committee conducts the general business of the club and consists of a President, Vice-President, Chief Flying Instructor, Club Captain, Secretary, Tug Master and up to seven general members.

The Chairperson of the Youth Glide Committee must be a member of the TGC Committee and all decisions involving the use of TGC assets, including costs for their use, must be approved by the TGC Committee.

7. PURPOSE OF YOUTH GLIDE

The purpose of Youth Glide is to promote, foster and encourage the sport of gliding to young people in a cost effective manner in order to grow the national membership year on year.

8. YOUTH GLIDE COMMITTEE

The Youth Glide committee shall consist of at least:

- a. A Chairperson who is a member of the TGC Committee.
- b. The TGC CFI.
- c. Youth Glide Liaison who shall also be a Youth Glide member.

9. RESPONSIBILITIES OF THE YOUTH GLIDE MEMBER

- a. Youth Glide members shall have all the privileges and responsibilities of Pilot members with the exception of voting at any meeting.
- b. Youth Glide members on the day of their flight are to either arrive before flying starts OR be present at the end of flying to help washing, taking out or putting away gliders and equipment, as required.
- c. Youth Glide members are to do one duty pilot day per month, initially supervised.
- d. When Youth Glide members attend away trips to other clubs they are required to take with them a written approval from the TGC CFI listing their ratings for presentation to the CFI of the away club.

10. EXPECTED BEHAVIOUR OF YOUTH GLIDE MEMBERS

The Youth Glide Member is expected to be on their best behavior at all times and set a good example to other members.

No bullying, be it physical, emotional or verbal, will be tolerated at any time and is to be immediately reported to the Youth Glide Committee Chairperson or failing them then to the club CFI.

Youth Glide members are expected to take pride in the club gliders and facilities.

TGC Youth Glide expects compliance to the policies of Drug Free Sport NZ.

11. ADDRESSING OF COMPLAINTS

All complaints are in the first instance to be addressed in writing to the Chairperson of the Youth Glide Committee and failing that then to the club CFI. In the event that the complaint is not resolved satisfactorily within a reasonable period of time then the matter should be taken up with the President of the TGC.

12. YOUTH GLIDE MEMBER RECRUITMENT

- a. The Youth Glide Liaison will actively investigate opportunities to meet with young people to encourage them to join the TGC.
- b. The Youth Glide Committee will at its meetings discuss these opportunities and determine a strategy to meet with these potential members.
- c. All people wishing to become Youth Glide members of TGC shall produce a completed GNZ Medical Declaration (OPS 01) and a TGC Membership application at the time of joining. If under the age of 18 years then one of their parents or guardian must sign the membership form.
- d. When a young person who is under 18 years of age expresses an interest in becoming a member of TGC Youth Glide the TGC CFI will contact the parent or guardian of this young person and arrange meet with them.

13. TRAINING – HOW AND BY WHOM

Training will be carried out by qualified gliding instructors from the TGC and will follow the standard syllabus as set out in the GNZ MOAP Appendix 2-C

<http://www.gliding.co.nz/sites/gliding.co.nz/images/downloads/MOAP/MOAPAL16v3.pdf>

14. FIRST SOLO

The first solo will only be approved when the student pilot has reached a level of competence where a senior instructor determines that the student is ready to have their first solo flight. This flight will only take place in calm weather conditions and will be followed by further check flights before a second solo is allowed. Gradually as the student's experience grows check flights will be reduced. Any time that an instructor notices the student not flying in a reasonable manner in accordance with current best practice, further training shall be given.

15. FINANCIAL

- a. Youth Glide shall have its own separate cheque account and the signatories shall be the TGC youth Glide Chairperson and the TGC CFI.
- b. All Youth Glide members shall be registered with GNZ.
- c. All Youth Glide members' shall be Junior Members as defined in the club constitution.
- d. All fees shall be determined by the club committee.
- e. The TGC Puchacz and PW5 glider time is free of charge to Youth Glide members. The use of these gliders is on a first come first served basis as it is for all other members of the TGC.

16. SUMMARY

Appendix A is a summary of what been discussed and signed by the new Youth Glide member or their parent/guardian if under 18 years of age. This page is held by the TGC in the members file.

APPENDIX A

This page is kept by the Club in the members file

Discussed	Understood (Tick)
WHAT IS GLIDING	
FUNCTIONS AND ROLE OF GNZ	
THE TGC COMMITTEE	
PURPOSE OF YOUTH GLIDE	
YOUTH GLIDE COMMITTEE	
RESPONSIBILITIES OF THE YOUTH GLIDE MEMBER	
EXPECTED BEHAVIOUR OF YOUTH GLIDE MEMBERS	
ADDRESSING OF COMPLAINTS	
YOUTH GLIDE MEMBER RECRUITMENT	
TRAINING – HOW AND BY WHOM	
FIRST SOLO	
FINANCIAL	

Name of Youth Glide Member: _____

Age next birthday: _____

Signature of Youth Glide Member: _____
 (Or Parent/Guardian if under 18 years of age)

Briefing by: _____